



“To know I can check and see how the store is doing even without being there is very helpful.”

Reveille Joe Coffee, *Coffee Shop*

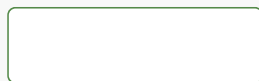
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## Understanding Features & User Roles - POS Access

Both NCR Silver

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## POS App Access

For all POS app features listed below, if a user does not have access to a feature, the system will require a user who does have access to the feature enter their POS PIN to complete the task.

Feature	What does it allow a user to do?
<b>Time Clock</b>	
Clock in/out	Clock in and clock out from the POS <b>Log In</b> screen  Note: If any user has access to this feature, all users will see these buttons when logging in
Manager Functions	Clock other users out
<b>POS</b>	
Ring Up Sales	Access the POS  Note: If a user has access to any POS feature below, he/she will automatically have access to ring up sales.
No Sale (Open Drawer)*	Open the cash drawer outside of the checkout process
Clear Ticket*	Delete all items from a ticket
Price Override*	Change the price of an item added to a ticket (the change applies to that ticket only)
Apply Discounts*	Apply a discount to a specific item or to the whole ticket
Change Tax*	Change the tax amount on a ticket (the change applies to that ticket only)
Perform Returns*	Refund money from a previous purchase
Pay In/Out*	Perform a pay in or pay out
<b>Shift/Cash Management</b>	

Close Shift*	Close a shift, perform cash reconciliation, and print the Daily Summary report
Recount Cash	Edit the initial cash amount entered during the cash reconciliation process
View/Print Shift Summary	View and print the shift summary report at the end of the Close Shift process
Manage Tips	Adjust tips for other users Note: A user without this access can still adjust his or her own tips.
Category/Item Management	Add new categories and items, rearrange existing categories and items.
Reports	View and print POS reports
POS Settings	Access and edit the settings on the POS settings screen
Change Stores	For multi-site merchants only - change the store a device is registered to.  Note: Additional charges may apply.

See Also: [Understanding Features & User Roles - Back Office Access](#)

Keywords: features, user roles, pos features, features overview

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