



**Questions?**

Call us at **1-877-270-3475**

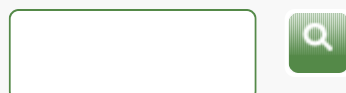
or

Log in to Silver Back Office to chat with a representative

**Visit [NCRSilver.com](http://NCRSilver.com)**

“To know I can check and see how the store is doing even without being there is very helpful.”

Reveille Joe Coffee, *Coffee Shop*



Both      NCR Silver

NCR Silver Pro

**Browse by categories**

Welcome

**NCR Silver**

NCR Silver Pro

Restaurant Edition

- [Reports](#)
- [POS Reports](#)
- [Back office Reports Overview](#)
- [CimpleBox - How inventory reports work](#)
- [Shifts Report](#)
- [Store Summary Report](#)
- [CimpleBox - How to navigate reports](#)
- [CimpleBox Reports - Comparison Table](#)
- [CimpleBox - How to generate a sales reports](#)
- [EMV Credit Reports](#)

## Reports

For a deeper dive into your business metrics, use the Back Office reports. Once you run a report, you can print the reports, as well as export them into several formats.

To run the reports:

1. Click **RESULTS > REPORTS** to see all of the reports available to you. The reports are grouped into the following categories: **Operations, Sales, Customers,** and **Lists**.
2. Most of the reports let you choose a timeframe. To filter the page and refresh your results, remember to select after selecting the timeframe (and any other filtering criteria).
3. You can also export or print your reports. Once you choose a report, export it by first choosing the file type

from the dropdown menu, and then click **Export**. To print a report, click the printer icon, choose your printer options, and then click **Print**.

## Operations

- [Close Shift/Day](#)
- [Store Summary](#)
- [Device Activity](#)
- [Employee Activity](#)
- [Location Activity](#)
- [Discounts and Offers](#)
- [Price Overrides](#)
- [Taxes](#)
- [Tips](#)

## Sales

- [Item Sales](#)
- [Modifier Sales](#)
- [Sales Summary](#)

## Customers

- [Bulk Email](#)
- [Customer Notes](#)
- [Customer Sales](#)

## Lists

- [Items](#)

- [Customers](#)

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