

**Questions?**Call us at **1-877-270-3475**

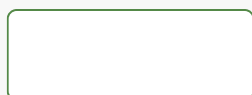
or

Log in to Silver Back Office to chat with a representative

Visit NCRSilver.com

“To know I can check and see how the store is doing even without being there is very helpful.”

Reveille Joe Coffee, Coffee Shop



Both NCR Silver

NCR Silver Pro


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Splitting a Payment

Splitting a payment allows you to equally divide a ticket by a specified number of people. It essentially functions as a calculator -- meaning that it will not break up the items on the ticket by the individual customer. If you have customers paying with credit cards and with cash, we recommend you process the credit card customers first.

To split a payment:

1. Select the **Payment type**.
2. Tap **split check**.
3. Enter the **Number of people** to split the check between.

 If there is an odd amount, the additional amount will be added to the last customer who pays.

4. Tap **Done**. The system will calculate the per-person amount and return you to the **Amount** screen.
5. Tap **Done**. The system will process the first payment and return you to the **Ticket** screen that will show the balance remaining.
6. For the next customer, select the **Payment Type** and tap **Done**. Repeat this step until all customers have paid their portion, and the **Balance Due** is \$0.00.

If any of the customers are paying by credit card, the signature screen will not be shown until all payments have been entered. The

receipt will show all the payment transactions.

This feature is only available on the iOS platform.

[split payments](#), [ticket](#), [payment options](#), [pos](#)

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